

LAND USE PROCEDURES

14 Attachment 3

**SCHEDULE C
FINAL MAJOR SUBDIVISION
LAFAYETTE TOWNSHIP
(Subsection 14-1.9)**

[Ord. No. 2011-08, § 8; Ord. No. 2014-05 § 1; Ord. No. 2014-10 § 1; Ord. No. 2021-11]

DATE: _____ APPLICANT: _____ BLOCK: _____ LOT: _____

		APPLICANT		TOWNSHIP	
		Complies	Waiver Request	Complies	Does Not Comply
1	15 copies of completed application form.				
2	15 copies of the plans prepared, signed and sealed by a New Jersey professional land surveyor or New Jersey professional engineer or other professional as required and folded into 8 1/2 x 11 inches with the title block showing. All applications for properties located in any zone shall submit electronic plans to the Board Secretary, in pdf form, or as otherwise agreed to by the Board Secretary and Board Engineer.				
3	Payment of applicable fees and deposits (escrow).				
4	Proof of ownership; if applicant is not owner, consent of owner to submit application.				
5	Certification from Tax Collector or Municipal Clerk that all taxes and assessments are paid to date.				
6	List of any approvals which may be required by other units of government or agencies thereof.				
7	If a corporation or partnership, names and addresses of all officers, stockholders and/or partners with more than 10% interest.				
8	Block and Lot numbers as assigned by the Tax Assessor.				
9	Maps clearly and legibly drawn.				
10	Tax Map sheet, block and lot number and name of the project in the title block.				
11	Name, address and telephone number of person who prepared plat.				
12	Applicant's and/or owner's name and address, telephone number and signature on drawings.				

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		APPLICANT		TOWNSHIP	
		Complies	Waiver Request	Complies	Does Not Comply
13	Certification block for Land Use Board Engineer, Chairperson and Secretary of the Board's signature.				
14	Date of drawing and date of latest revision on each drawing and on cover sheet, if present.				
15	Copies of all approvals which were required for preliminary approval.				
16	A letter from the Township Clerk or Chief Financial Officer, indicating that moneys as provided in the ordinance for construction inspection cost incurred since preliminary approval have been paid to the Township of Lafayette and that any other fees and escrow are current.				
17	A Letter from the applicant's engineer (a) stating that the applicant has completed installation of all improvements in accordance with the Approved plans and Township specifications and (b) providing a quantity takeoff and estimate of the amount of performance guaranty that is necessary to cover the cost of any uncompleted work as may be allowed by ordinance.				
18	Certification from the applicant's engineer stating that all of the conditions of the preliminary approval have been completed.				
19	A copy of the homeowner's agreement if applicable.				
20	All dimensions, angles and bearings must be tied to at least two permanent monuments not less than 300 feet apart, and all information shall be indicated on the plat. At least one corner of the subdivision shall be tied horizontally to the New Jersey State Grid Coordinate System and vertically to the United States Geodetic Survey System, with the data on the plat as to how the bearings were determined.				
21	Minimum front, rear and side yard setback lines drawn on each lot.				
22	Location and description of all monuments in accordance with the New Jersey Map Filing Law.				
23	Certification and seal of a New Jersey Licensed Engineer as to the accuracy of plat details and that they are in conformance with the preliminary approval.				

LAND USE PROCEDURES

		APPLICANT		TOWNSHIP	
		Complies	Waiver Request	Complies	Does Not Comply
24	Certification and seal of a New Jersey Licensed Land Surveyor as to the accuracy of the plat and that all the monuments are set or bonded.				
25	New street names as approved by the Township Committee.				
26	Certification by the Township Engineer that all construction is satisfactory and per preliminary approval.				
27	Post performance guarantees as approved by the Township Attorney and the Township Engineer.				
28	Provide final approvals of all other agencies having jurisdiction.				
29	Final Plat of the section for which preliminary approval was granted showing all applicable details to meet New Jersey Map Filing Law as well as those of Sussex County at a scale not less than one inch equals 100 feet.				
30	Final "As built" drawings confirming compliance with the approved preliminary plan. Plans to include plan, profiles and cross sections as required by ordinance.				
31	Maps to contain certification that all construction meets the requirements of the Residential Site Improvement Standards.				
32	Provide five copies of reverse mylar reproducible plats as required for signatures and filing.				
33	Contiguous unconstrained land, per § 13-8.5d.				
34	Consent of Owner for Fees.				
35	The applicant shall file with the Secretary of the Land Use Board two copies of the subdivision plat reduced to the current scale of the official Lafayette Township Tax Maps encompassing the area of the subdivision, or in the alternative, reduced to a scale chosen by the Township Engineer. The applicant shall pay to the Township of Lafayette the cost of transferring the data on the final map including, without limitations, lot lines, easements to public bodies and conveyances for road purposes. A deposit for this cost shall be made to the Secretary of the Land Use Board in accordance with Schedule H of the Land Use Fees.				

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I certify that the above checklist items have been accurately shown on the drawings and other application documents submitted with this application.

Applicant's Engineer/ Surveyor